



## Management Essentials October 2022 Calendar

All modules are available at 1:00 p.m. United States Eastern Time (ET) (UTC 17:00). **All modules are due at 1:00 p.m. ET (UTC 17:00). All Group Exercises have recommended deadlines of 11:59 p.m. ET (UTC 03:59).** Please check against your local time zone to ensure you complete your coursework before the required deadlines. **Please note: Daylight Savings Time ends in the United States on November 6, 2022. Deadlines will stay at 1:00 p.m. ET but will convert to UTC 18:00. Group Exercise recommended deadlines will stay at 11:59 p.m. ET but will convert to UTC 04:59.**

Enrolled participants will retain access to the course until **February 12, 2023**. *Note: Each week is separated by an empty row.*

Week	Module / Assignment	Status	Open / Due Date
Week 1	Module 1: A Process Perspective on Management (Pt. 1)	Opens at 10:00 a.m. ET	Wednesday, October 19, 2022
Week 2	<b>Module 1: A Process Perspective on Management (Pt. 1)</b>	<b>Due at 1:00 p.m. ET</b>	<b>Wednesday, October 26, 2022</b>
Week 2	Module 1: A Process Perspective on Management (Pt. 2)	Opens at 1:00 p.m. ET	Wednesday, October 26, 2022
Week 3	<b>Module 1: A Process Perspective on Management (Pt. 2)</b>	<b>Due at 1:00 p.m. ET</b>	<b>Wednesday, November 2, 2022</b>
Week 3	Module 2: Shaping the Decision-Making Process (Pt. 1)	Opens at 1:00 p.m. ET	Wednesday, November 2, 2022
Week 4	<b>Consensus Exercise</b>	<b>Due at 11:59 p.m. ET (Recommended)</b>	<b>Saturday, November 5, 2022</b>
Week 4	<b>Module 2: Shaping the Decision-Making Process (Pt. 1)</b>	<b>Due at 1:00 p.m. ET</b>	<b>Wednesday, November 9, 2022</b>
Week 4	Module 2: Shaping the Decision-Making Process (Pt. 2)	Opens at 1:00 p.m. ET	Wednesday, November 9, 2022
Week 5	<b>DI / DA Exercise</b>	<b>Due at 11:59 p.m. ET (Recommended)</b>	<b>Saturday, November 12, 2022</b>
Week 5	<b>Module 2: Shaping the Decision-Making Process (Pt. 2)</b>	<b>Due at 1:00 p.m. ET</b>	<b>Wednesday, November 16, 2022</b>
Week 5	Module 3: Implementing for the Present & Learning for the Future (Pt. 1)	Opens at 1:00 p.m. ET	Wednesday, November 16, 2022
Week 6	<b>Module 3: Implementing for the Present &amp; Learning for the Future (Pt. 1)</b>	<b>Due at 1:00 p.m. ET</b>	<b>Wednesday, November 23, 2022</b>

Week	Module / Assignment	Status	Open / Due Date
Week 6	Module 3: Implementing for the Present & Learning for the Future (Pt. 2)	Opens at 1:00 p.m. ET	Wednesday, November 23, 2022
Week 7	<b>Module 3: Implementing for the Present &amp; Learning for the Future (Pt. 2)</b>	<b>Due at 1:00 p.m. ET</b>	<b>Wednesday, November 30, 2022</b>
Week 7	Module 4: Managing and Leading Change (Pt. 1)	Opens at 1:00 p.m. ET	Wednesday, November 30, 2022
Week 8	<b>Module 4: Managing and Leading Change (Pt. 1)</b>	<b>Due at 1:00 p.m. ET</b>	<b>Wednesday, December 7, 2022</b>
Week 8	Module 4: Managing and Leading Change (Pt. 2)	Opens at 1:00 p.m. ET	Wednesday, December 7, 2022
Week 9	<b>Red Flags Exercise</b>	<b>Due at 11:59 p.m. ET (Recommended)</b>	<b>Saturday, December 10, 2022</b>
Week 9	<b>Module 4: Managing and Leading Change (Pt. 2)</b>	<b>Due at 1:00 p.m. ET</b>	<b>Wednesday, December 14, 2022</b>

To add this calendar to your personal Google, Outlook, or Apple Calendar, use this downloadable calendar link:

<https://calendar.google.com/calendar/ical/fgao4dbcrq0lnvpodpf40u32j4%40group.calendar.google.com/public/basic.ics>

- For a step-by-step guide on how to add this calendar to your personal calendar, visit the [calendar download instructions](#).

To access the course calendar without adding it to your personal calendar, visit the [Google Calendar online](#).