



Management Essentials May 2023 Calendar

All modules are available at 1:00 p.m. United States Eastern Time (ET) (UTC 17:00). **All modules are due at 1:00 p.m. ET (UTC 17:00). All Group Exercises have recommended deadlines of 11:59 p.m. ET (UTC 03:59).** Please check against your local time zone to ensure you complete your coursework before the required deadlines.

Enrolled participants will retain access to the course until **September 10, 2023**. *Note: Each week is separated by an empty row.*

| Week | Module / Assignment | Status | Open / Due Date |
|--------|---|---|---------------------------------|
| Week 1 | Module 1: A Process Perspective on Management (Pt. 1) | Opens at 10:00 a.m. ET | Wednesday, May 17, 2023 |
| Week 2 | Module 1: A Process Perspective on Management (Pt. 1) | Due at 1:00 p.m. ET | Wednesday, May 24, 2023 |
| Week 2 | Module 1: A Process Perspective on Management (Pt. 2) | Opens at 1:00 p.m. ET | Wednesday, May 24, 2023 |
| Week 3 | Module 1: A Process Perspective on Management (Pt. 2) | Due at 1:00 p.m. ET | Wednesday, May 31, 2023 |
| Week 3 | Module 2: Shaping the Decision-Making Process (Pt. 1) | Opens at 1:00 p.m. ET | Wednesday, May 31, 2023 |
| Week 4 | Consensus Exercise | Due at 11:59 p.m. ET (Recommended) | Saturday, June 3, 2023 |
| Week 4 | Module 2: Shaping the Decision-Making Process (Pt. 1) | Due at 1:00 p.m. ET | Wednesday, June 7, 2023 |
| Week 4 | Module 2: Shaping the Decision-Making Process (Pt. 2) | Opens at 1:00 p.m. ET | Wednesday, June 7, 2023 |
| Week 5 | DI / DA Exercise | Due at 11:59 p.m. ET (Recommended) | Saturday, June 10, 2023 |
| Week 5 | Module 2: Shaping the Decision-Making Process (Pt. 2) | Due at 1:00 p.m. ET | Wednesday, June 14, 2023 |
| Week 5 | Module 3: Implementing for the Present & Learning for the Future (Pt. 1) | Opens at 1:00 p.m. ET | Wednesday, June 14, 2023 |
| Week 6 | Module 3: Implementing for the Present & Learning for the Future (Pt. 1) | Due at 1:00 p.m. ET | Wednesday, June 21, 2023 |

| Week | Module / Assignment | Status | Open / Due Date |
|--------|---|---|---------------------------------|
| Week 6 | Module 3: Implementing for the Present & Learning for the Future (Pt. 2) | Opens at 1:00 p.m. ET | Wednesday, June 21, 2023 |
| Week 7 | Module 3: Implementing for the Present & Learning for the Future (Pt. 2) | Due at 1:00 p.m. ET | Wednesday, June 28, 2023 |
| Week 7 | Module 4: Managing and Leading Change (Pt. 1) | Opens at 1:00 p.m. ET | Wednesday, June 28, 2023 |
| Week 8 | Module 4: Managing and Leading Change (Pt. 1) | Due at 1:00 p.m. ET | Wednesday, July 5, 2023 |
| Week 8 | Module 4: Managing and Leading Change (Pt. 2) | Opens at 1:00 p.m. ET | Wednesday, July 5, 2023 |
| Week 9 | Red Flags Exercise | Due at 11:59 p.m. ET (Recommended) | Saturday, July 8, 2023 |
| Week 9 | Module 4: Managing and Leading Change (Pt. 2) | Due at 1:00 p.m. ET | Wednesday, July 12, 2023 |

To add this calendar to your personal Google, Outlook, or Apple Calendar, use this downloadable calendar link:

<https://calendar.google.com/calendar/ical/504b57521948aeedfdc74604bce9ed707a84364cf73696f7ccfc2480bc3dcbd0%40group.calendar.google.com/public/basic.ics>

- For a step-by-step guide on how to add this calendar to your personal calendar, visit the [calendar download instructions](#).

To access the course calendar without adding it to your personal calendar, visit the [Google Calendar online](#).